



**CITY OF WEST PARK
NOTICE OF BID INVITATION
ITB# 23-0421
DEMOLITION OF UNSAFE STRUCTURES**

The City of West Park, Florida will receive sealed proposals from Qualified Bidders for furnishing all labor, materials and equipment for the “**Demolition of Unsafe Structures**” project. Qualified Bidders are defined as General Contractors or Demolition Contractors with experience having completed similar work in scope and size within the Southeast Florida area, with sufficient financial wherewithal to sustain construction costs. In order for your bid to be considered, you must fully complete all items requested in this specification.

Proposals will be accepted at the City of West Park, Office of the City Clerk, 1965 South State Road 7, West Park, Florida 33023, until **3:00 p.m. on Friday, April 21, 2023**. At or shortly after 3:05 p.m. all proposals will be publicly opened. Late proposals will not be considered, regardless of the reason.

Bid Documents may be obtained from www.demandstar.com or from the City’s website www.cityofwestpark.org. Request Project or Document #23-0421. Faxed bids WILL NOT BE ACCEPTED.

For information on this Bid Invitation, contact the City Clerk, City of West Park. All questions must be emailed to the City Clerk at agrant@cityofwestpark.org or mailed to the attention of the City Clerk, City of West Park, 1965 South State Road 7, West Park, Florida 33023. The last day for accepting questions will be **Friday, April 14, 2023 by 4:00 pm**. Any questions answered during the proposal period, if said answer affects the essence of the proposal, will be incorporated in an addendum, which will be forwarded equally to all proposers. No verbal instructions or interpretations of specifications and exhibits will be made.

The bid will be awarded to the lowest responsible responsive bidder. If, however, the City Manager deems it to be in the best interest of the City of West Park, the City Administrator reserves the right to reject any of all Qualifications with or without cause; to waive any or all irregularities with regard to the specifications and to make the award to the firm offering the greatest advantage to the City.

A mandatory pre-bid conference will be held at the City of West Park, City Hall, 1965 South State Road 7, West Park, Florida 33023 at 3:00 pm on Friday, April 14, 2023. All interested contractors are invited to attend.

CITY OF WEST PARK

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INSTRUCTIONS TO BIDDERS

1.0 STATEMENT OF PURPOSE

The City of West Park, Florida is requesting sealed proposals from qualified bidders for the complete demolition of one (1) vacant single family structure located within the City of West Park, Florida. The properties were deemed in violation of the Florida Building Code 7th Edition (with Broward County Local Amendments), Sections 115.1.3.

The qualified bidder selected to perform the demolition services for the City must be licensed in the State of Florida and/or Broward County. The bidder shall be experienced in performing this type of demolition assignment, including, but not limited to, familiarity with property and structure type, geographic location, laws and regulations, in compliance with State of Florida criteria, Broward County, the City of West Park, and all other agencies and authorities having jurisdiction.

2.0 BACKGROUND

The City of West Park, Florida, issued “Notices of Violation” to all subject properties clearly stating the nature of the violation(s) as well as the repairs that would have to be performed in order to re-establish a safe building or structure in accordance with the Building Code. The code requires that *unsafe buildings or structures be demolished and removed from the premises concerned, or made safe, sanitary and secure in a manner required by the Building Official*. Failure on the part of the property owners to bring these unsafe structures into compliance has resulted in the necessary action by the City to initiate demolition activities.

3.0 SCOPE OF WORK

The general scope of work consists of the complete demolition, capping of utilities, along with the removal and disposal of associated debris, of the entire vacant buildings located at:

- 4441 SW 41st Street West Park, FL 33023

The site is to be cleared of all debris / rubble / material which resulted from the demolition work. All debris must be loaded and hauled-off to an approved dump site. All work must be conducted so as not to interfere with any public utilities or any public right-of ways. All material / equipment / work force required to complete the work are to be provided by the selected General/Demolition Contractor. Work must be performed within the confines of the South Florida Building Code and County and City Ordinances. Additionally, all Local, State, and Federal Safety and Health Requirements are to be adhered to.

4.0 DETAILED SPECIFICATIONS

All bidders, prior to submitting their bid, shall make an inspection of the sites. By submitting a bid, you are acknowledging that you have inspected each site, and have a complete plan for the work.

5.0 DEMOLITION

Contractor shall be responsible for the following:

- a) Thorough investigation of each building to be demolished to determine all of the associated components, structures and sub-structures, utilities, required permits, and the appropriate means and methods to achieve the project scope in accordance with applicable codes and regulations.
- b) Complete all demolition work in accordance with Section 3303, Florida Building Code, Broward County 7th Edition.
- c) Disconnect, remove and properly cap-off all utilities to building. Electric service shall be disconnected from the building(s) and pole, or underground service removed if applicable.
- d) Completely remove and dispose of the building structure, including foundations and footings, if any, from the site.
- e) Where applicable, pump out, remove lids and fill septic tanks. It is also acceptable after pumping out septic tank, to completely remove septic tank in lieu of filling it (and backfill void with suitable fill material).
- f) Level the surface to the existing grade; only clean fill is acceptable. Each lot should be left in "mowable" condition at the completion of the demolition work.
- g) Clear the sites of all rubbish and debris prior to final inspections. Small trees, hedges and shrubbery to be removed at the direction of the City of West Park Inspector.
- h) Return one (1) copy of dumping records to the City of West Park Inspector.
- i) Salvage material and the contents of the building(s).

6.0 DEMOLITION PERMIT SUBMITTAL REQUIREMENTS:

- a) Building Permit Application for each discipline
- b) All Credentials - State License and/or Certificate of Competency, Worker's compensation/Exemption, Liability Insurance, Local Business Tax License
- c) Two original property surveys
- d) Broward County Environmental and Growth Development Approval for Asbestos Removal.
- e) Asbestos Notification Statement.
- f) Gas Disconnect Letter
- g) FPL Disconnect Letter
- h) Water Meter Removal Letter.
- i) Sewer Cap Permit and Approval.
- j) Copy of EPA License and letter from contractor recovering refrigerant from A/C units
- k) Construction Debris Mitigation forms signed and dated by owner.
- l) Notice of Commencement (recorded at 115 S Andrews Avenue, Fort Lauderdale FL, Broward County)
- m) An interior demolition permit will not be issued until renovation permit has been applied for

7.0 PREPARATION OF BID

All bids may be submitted in envelopes bearing on the outside the name and address of the bidder, the date of opening, and the name of the project.

Bids will be accepted only at the City of West Park, Office of the City Clerk, 1965 South State Road 7, West Park, Florida 33023, until 3:00 p.m. on **Friday, April 21, 2023**. The City will tabulate the bid results and release the results to the public as soon as practicable after the bid date.

Bidders are required to submit to the City of West Park, a current certified General Contractor license issued by the State of Florida or a Broward County Certificate of Competency as a Building Contractor, as well as proof of insurance coverage. Bidders must have completed similar work in scope and size. Bidders shall submit a list of at least five (5) projects, references and contacts from previously completed work. Awards will be made to the lowest responsive and responsible firm whose Bid is most advantageous to the City with price and other factors considered.

The total time allotted for this work is **60** calendar days from Notice to Proceed (NTP). The award contract will provide for construction delay penalties of \$1,000 per day if completion exceeds **60** calendar days. All bids should contain the total cost to perform all work as specified.

Bidders shall include all work required to deliver a completed project as per the Scope of Work. If additional work is required to meet industry standards or Governmental agencies having jurisdiction, then the bid shall contain the cost of this work. In the event that any items may have inadvertently been omitted from the bid document, but nevertheless is required as part of the completed project, then those items shall be considered to be included in the bid.

All elements not specifically called for are to meet “code minimums” and are subject to approval by the owner.

8.0 SUBMISSION OF BID:

By submission of a properly executed bid, contractors verify that they are totally familiar with all conditions that exist, requirements of governmental agencies, and building codes having jurisdiction. Said verification is made following a physical inspection of the site(s) by all contractors. They are also certifying that they have the insurance, the financial wherewithal to complete the project and bonding capacity equivalent to the Bid amount as applicable with Florida Statutes. A payment and performance bond will be required prior to award as applicable. The Proposer shall submit a letter from its bonding agency to confirm such capacity and also a letter from its insurance agency or an insurance certificate confirming that the minimum insurance requirements can be met.

Bidders are responsible for obtaining all permits and costs relating to securing and posting same. Bidders are responsible to secure their equipment and supplies as owner will not accept any responsibility for loss or damage to same.

9.0 E-VERIFY REQUIREMENT:

Award of this bid will be made to the lowest responsive responsible bidders. All vendors must be authorized to transact business by the State of Florida and must be enrolled in the **E-Verify** system to confirm the eligibility of all new employees. The vendor must have a County and/or local municipality Business Tax Receipt. Vendors must also be licensed by State and/or County to perform contracting work in the applicable category/trade. Insurance will be requested upon award and must be in compliance with requirements specified below:

10.0 INSURANCE REQUIREMENT:

Minimum Insurance Requirements for Small Business Vendors*

General Liability: \$1,000,000/\$2,000,000 with the City of West Park names as additional insured.

Automobile: \$500,000 with all autos OR scheduled autos with hired and non-owned autos added and with the City of West Park named as an additional insured.

Workers Compensation: \$500,000 minimum limits. This policy will be a Certificate of Insurance with the City name as a Certificate Holder. Exemption Certificate are acceptable for Small Business Vendors (i.e. Gross income of \$250,000 or less).

PERMITS:

It shall be the Contractor's responsibility, with the City's assistance, to obtain all permits (if applicable) required for the Project prior to commencement of work. Permits to perform work will be issued by the City's Engineering Department located 1965 S SR7, West Park, Fl 33023.

HOURS OF WORK

Contractor will perform work Monday through Friday from 8:00 a.m. to 5:00 p.m., excluding holidays unless prior approval is given by the City. *Weekend work is allowed for this assignment.*

CONDITIONS OF WORK

If property (public or private) is damaged performing work specified or is removed for the convenience of the work, it shall be repaired or replaced at the expense of the Respondent in a manner acceptable to the City of West Park.

PROTECTION

Contractor shall be solely responsible for pedestrian and vehicular safety and control within the work site and shall provide the necessary warning devices, barricades and ground personnel needed to give safety, protection and warning to persons and vehicular traffic within the area.

PERFORMANCE & PAYMENT BOND

N/A (The CITY will make a maximum of one (1) payment to CONTRACTOR at 100%(final) stage for completed and proper work for the amount(s) stated in the contract)

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Addendum No. 1, Dated _____
Addendum No. 2, Dated _____
Addendum No. 3, Dated _____
Addendum No. 4, Dated _____

Part II: _____ No addendum was received in connection with this Bid.

_____ **DATE** _____
BIDDER'S NAME AND SIGNATURE

BIDDER'S PHONE: _____

BIDDER'S CELL: _____

BIDDER'S EMAIL: _____

BIDDER'S ADDRESS: _____

**CERTIFICATE OF AUTHORITY
(IF CORPORATION)**

I HEREBY CERTIFY that at a meeting of the Board of Directors of _____, a corporation organized and existing under the laws of the State of _____, held on the ___ day of _____, _____, a resolution was duly passed and adopted authorizing (Name) _____ as (Title) _____ of the corporation to execute bids on behalf of the corporation and providing that his/her execution thereof, attested by the secretary of the corporation, shall be the official act and deed of the corporation.

I further certify that said resolution remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this _____, day of _____, 20 _____.

Secretary: _____

Print: _____

**CERTIFICATE OF AUTHORITY
(IF PARTNERSHIP)**

I HEREBY CERTIFY that at a meeting of the Board of Directors of _____, a partnership organized and existing under the laws of the State of _____, held on the ___ day of _____, _____, a resolution was duly passed and adopted authorizing (Name) _____ as (Title) _____ of the to execute bids on behalf of the partnership and provides that his/her execution thereof, attested by a partner, shall be the official act and deed of the partnership.

I further certify that said partnership agreement remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this _____, day of _____, 20 _____.

Partner: _____

Print: _____

**CERTIFICATE OF AUTHORITY
(IF JOINT VENTURE)**

Joint ventures must submit a joint venture agreement indicating that the person signing this bid is authorized to sign bid documents on behalf of the joint venture. If there is no joint venture agreement each member of the joint venture must sign the bid and submit the appropriate Certificate of Authority (corporate, partnership, or individual).

**CERTIFICATE OF AUTHORITY
(IF INDIVIDUAL)**

I HEREBY CERTIFY that, I (Name) _____, individually and doing business as (d/b/a) _____ (If Applicable) have executed and am bound by the terms of the bid to which this attestation is attached.

IN WITNESS WHEREOF, I have hereunto set my hand this _____, day of _____, 20 _____.

Signed: _____

Print: _____

NOTARIZATION

STATE OF _____)

) SS:

COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____, who is personally known to me or who has produced _____ as identification and who (did / did not) take an oath.

SIGNATURE OF NOTARY PUBLIC
STATE OF FLORIDA

PRINTED, STAMPED OR TYPED
NAME OF NOTARY PUBLIC

END OF SECTION

EXHIBIT "A"





BCPA Web Map - Personal - Microsoft Edge
 https://gisweb-adapters.bcpa.net/bcpawebmap_ex_new_web/bcpawebmap.aspx?FOLIO=514230070190

Search By Parcel Id Search By Name Search By Address Help About Marty Kiar Broward County Property Appraiser Florida
 Status: Zoom In

Layer List

- Highways
- Major Roads
- Twn-Rng-Sec
- City Limits
- Zip Codes
- CRA Boundaries
- FEMA Flood Zones
- Opportunity Zones
- Census Tracts
- City Zoning Codes
- County Land Use
- Comm Appraisal Districts
- Resid Appraisal Districts
- Subdiv. Number
- Subdiv. Name
- House Number
- Street

Aerials 2022
 No Sales
 Select Description

Important Disclaimer

Parcel Information

Parcel Id: [514230070190](#)
 Owner: EVANS, GERALD F
 Situs Address: 4441 SW 41 ST WEST PARK FL 33023
 Legal: LAKE FOREST SEC 3 35-15 B LOT 26 BLK 8
 Millage Code: 3513
 Use Code: 01
 Land Value: \$ 39,150
 Building Value: \$ 79,690
 Other Value: 0
 Total Value: \$ 118,840
 SOH Capped Value: \$ 69,890
 Homestead Exempt Amt: \$ 25,000
 WVD Exempt Amt: \$ 0
 Other Exempt Amt: \$ 0
 Taxable Value: \$ 25,000
 Sale Date 1: 08/01/1975
 Sale Price 1: \$ 27,000
 Deed Type 1: WD